

Institute of Social Innovation, National Sun Yat-sen University

Regulations and Rules for Master's Degree Conferral

(Applicable to students enrolling in the 2021-2022 academic year)

Approved by the President on September 8, 2021

- Article 1. The Institute of Social Innovation of National Sun Yat-sen University established the Regulations and Rules for Master's Degree Conferral (hereafter "the Regulations") based on the Degree Conferral Act by the Ministry of Education, the Academic Regulations and the Implementation Bylaws for Ph.D. and Master Degree Examination by the university.
- Article 2. The study duration is 1 to 4 years according to the regulations of the Ministry of Education, (not including deferral or suspension; maximum for suspension period is 2 years).
- Article 3. Course requirements and advisor assignment:
1. Minimum graduation credits:
Students must acquire a minimum of 30 credits, with at least 15 credits of required courses (including thesis course), and 15 credits of elective courses. Apart from courses offered by this institute, with the agreement of the advisor or departmental meeting, up to 6 credits of elective courses can be selected from courses offered by other institutions or courses with credit recognition agreements signed with the university.
 2. Selection of advisor:
Students must select a thesis advisor from the instructors of the institute before the end of the first academic year (exact time to be confirmed by the institute). After obtaining the advisor's consent, the student should submit a letter of consent from the advisor to the institute office for approval.
 3. Change of thesis advisor:
With the consent of the original advisor, an application form for changing the advisor should be filled out and submitted to the institute for approval.
 4. Graduation thesis:
Completion of courses Thesis (I) and (II) (3 credits for each course).
- Article 4. Master's degree examination:
1. Before applying for the degree examination, students must fulfill the minimum graduation credit requirements and complete courses Thesis (I) and (II) according to the regulations in Article 3. Starting from the academic year 110, incoming graduate students must complete the academic research ethics

education course stipulated by the university's the Guidelines on Implementation of Academic Research Ethics Course for Graduates before the end of the first academic year in principle, and at the latest must complete and pass it before applying for the degree examination. Those who fail cannot apply for the degree examination.

2. The application and execution of the degree examination shall be handled in accordance with the relevant regulations of the university.
3. Academic Ethics Quality Control Mechanism for Master's Thesis:

All graduate theses of the institute must undergo a two-stage check of academic thesis originality comparison system (for thesis proposal and graduation thesis). The similarity in the check results, excluding abstracts, references, contents, attachments, should not exceed 12%. If it exceeds the threshold, the advisor must sign to confirm that there are no concerns about plagiarism before the thesis can be approved.

- (1) One week before the thesis oral defence (excluding holidays), students must submit the thesis (including the abstract) compared by the thesis originality comparison system of the Office of Library and Information Services (the similarity should not exceed 12% in principle) to the advisor and the oral examination committee for review. The committee members shall confirm in the evaluation form whether the comparison results of the oral thesis meet the requirements of the committee .
 - (2) When graduate students undertake the graduation and leaving procedures, they must also submit the "Thesis Originality Report" (after excluding quoted materials and references, the similarity in comparison results should not exceed 12% in principle)" and the "Declaration for Graduates' Thesis or Dissertation Fulfilling Academic Ethics Requirements" to the institute office for future reference before graduation.
4. If a student fails the degree examination and has not yet reached the maximum duration of the study period, they may retake the examination in the next semester. Only one retake is allowed. If they still fail the retake, they shall be expelled from the university according to the university regulations.
 5. Master's theses shall be written in Chinese or English, and their format shall be in accordance with the "Thesis/Dissertation Format Regulations " of the university.

Article 5. Matters that have not yet been included in the Regulations shall be governed by relevant legal regulations of the university.

Article 6. The Regulations, as well as all amendments thereto, shall come into effect upon the approval by the Institute Affairs Meeting, the approval by the College Affairs Meeting, and the ratification by the president.

Disclaimer. The document was translated from its Chinese version. The Chinese

guidelines supersede the English ones shall there be discordance between them.